

**NOVAworks Workforce Board
Request For Proposals
WIOA Youth Services**

**Bidders' Conference
March 11, 2022**

Introduction to NOVAworks

- NOVAworks Workforce Board serves San Mateo County and seven cities in northern Santa Clara County
- Nationally recognized for innovation and best practices
- Extensive partnerships with workforce development and industry

RFP Process and Timeline

RFP Release Date	February 28, 2022
Bidders' Conference	March 11, 2022 1:00 p.m. – 2:00 p.m. PST
Deadline to Submit Questions	March 18, 2022 at 5 p.m. PST submit to youthproposals@novaworks.org
Deadline to Submit Proposal	April 4, 2022 at 3:00 p.m. PST to youthproposals@novaworks.org

RFP Process and Timeline (continued)

Proposal Review and Scoring by Review Committee	By April 18, 2022
Proposer Finalist Interviews (if needed)	By April 28, 2022
Written Notification of Review Committee Recommendations (sent to proposers)	By May 2, 2022
NOVAworks WB Approval and Recommendation to Sunnyvale City Council	May 25, 2022
Deadline to Request Debriefing	By June 1, 2022 at 5:00 p.m. PST submitted to youthproposals@novaworks.org
Sunnyvale City Council Authority to Contract	By June 30, 2022
Contract Negotiations/Contract Signatures	By June 30, 2022
Services Begin	July 1, 2022