

Agenda for NOVAworks Foundation Board Meeting

Date: 02/04/25

Time: 12:15pm -1:00pm

Duration: 45 Minutes

Location: City of Sunnyvale City Hall

1. Welcome and Call to Order (5 minutes)

Dennis Cima, Chair

- Roll call and quorum confirmation
- Brief review of meeting objectives

2. Approval of Updated Cooperation Agreement with the City of Sunnyvale (5 minutes)

- **Presenter:** Marlena Sessions
 - Overview of key updates to the agreement
 - Discussion and questions
 - Motion to approve the agreement

3. Finance Report (5 minutes)

- **Presenter:** Giang Pham
 - Financials and Tax Filings

4. Strategic Goals for 2025 (10 minutes)

- **Presenter:** Marlena & Kevin
 - Overview of proposed strategic priorities for 2025:
 - Strengthening partnerships with public and private sectors
 - Expanding pilot programs and access points
 - Building sustainable funding and resource mobilization strategies
 - Board discussion and feedback

5. External Advisors (10 minutes)

- **Facilitator:** Marlena & Kevin
 - Discussion on additional partners we should be connecting with

6. Executive Session (5 minutes)

Dennis Cima, Chair

- Staffing

7. Next Steps and Closing (5 minutes)

Dennis Cima, Chair

- Recap of decisions and action items
- Confirmation of next meeting date/time (6/3/2025 @12pm)
- Adjournment